



BOARD OF TRUSTEES MEETING

THURSDAY, October 13, 2011

MINUTES of the meeting of the Board of Trustees of the Centre for Addiction and Mental Health held in the Executive Boardroom, 901 King Street West, Toronto, Ontario, on Thursday, October 13, 2011.

Present:

Mr. Dan Burns, Chair	Ms. Sylvia Maracle
Mr. Gordon Bell	Ms. Ana Lopes
Mr. John Bowcott	Ms. Kelly Meighen
Ms. Helen Burstyn	Dr. Benoit Mulsant
Ms. Mary Anne Chambers	Ms. Pat Sanagan
Ms. Theresa Claxton	Dr. Rani Srivastava
Mr. Jim Griffiths	Dr. Trevor Young
Ms. Christine Hart	Mr. David Wilson
Mr. John Honderich	Dr. Catherine Zahn
Mr. Tom MacMillan	

Regrets:

Ms. Pam Jolliffe	Mr. Bud Purves
Dr. Lisa Lefebvre	Ms. Anne Ramsay
Ms. Betsy Little	Mr. Chris Spence
Mr. Shekhar Prasad	

Recording Secretary Ms. Anna Chow

Invited Guests/Presenters:

Mr. Dev Chopra, Executive Vice President, Corporate Services
Ms. Susan Mikulicic, Vice President, Finance & Support Services
Mr. Eric Preston, Vice President, Human Resources and Organizational Development
Ms. Susan Pigott, Vice President, Communications & Community Engagement

1.0 Welcome and Review Agenda

The Chair welcomed members and guests to the meeting. Dr. Trevor Young was recently appointed by the University of Toronto as a designate of Dr. Catharine Whiteside during her administrative leave and will act as the University of Toronto representative to the CAMH Board. Ms. Ana Lopes, Vice Chair, CAMH Foundation Board, attended on behalf of Ms. Kelly Meighen.

On a motion duly made by Mr. Gordon Bell, seconded by Ms. Theresa Claxton, and unanimously carried, it was:

RESOLVED that the Board approves the agenda as presented

2.1 Minutes of the September 15 Meetings

On a motion duly made by Mr. Jim Griffiths, seconded by Mr. John Honderich, and unanimously carried, it was:

RESOLVED that the Board of Trustees approves the minutes of September 15, 2011, meeting with the following amendment:

Under 5.1, How CAMH Finances Works, it should read "Utilizing a comprehensive population based funding model" instead of "comprehensive populated based"

2.2 Declarations of Conflict of Interest

Mr. Gordon Bell declared a conflict of interest to item 7.2 Investment Policy due to his company's involvement in the CAMH investments.

3.1 Chair's Report and Update

Mr. Dan Burns has no update for this meeting.

4.1 President's Report and Update

Dr. Catherine Zahn highlighted several items in her report including the CAMH's ongoing strategic planning process. The strategic plan will be presented to the Board in early 2012 with the final plan to be presented at the June Annual General Meeting.

CAMH has been selected as Project Sponsor by the Ministry of Health and Long Term Care to develop Service Collaboratives for the provincial mental health & addiction strategy. Part of this process will be to strengthen mental health services in Northern Ontario. Ms. Susan Pigott and Mr. Robert Moore will provide an update at the January 2012 meeting.

4.2 Mental Health and Addiction Quality Initiative

The Mental Health and Addiction Quality Initiative was created by the CEOs of CAMH, Ontario Shores Centre for Mental Health Sciences, Royal Ottawa Health Care Group and Waypoint Centre for Mental Health Care. The group's goals were to identify indicators that would improve the quality of care for patients, compare performance among the organizations and publically demonstrate accountability and transparency. These indicators were developed in 2011, and will be launched at the annual OHA annual conference, Healthachieve, in November 2011.

The four organizations will be working on expanding this initiative to other mental health organizations and community agencies and will continue to promote this as a quality initiative at Health Quality Ontario.

Mr. Dan Burns thanked CAMH staff, particularly Ms. Peggy Willet, Director, Decision Support, for work on this initiative.

4.3 Strategic Plan Update

Ms. Susan Pigott, Vice President, Communications & Community Engagement, provided an update to the strategic plan process including the membership lists for the four Taskforces. Constituency Members will be consulted on the process in December 2011 with other stakeholder consultations to occur between December 2011 and January 2012. Two catalytic conversations have taken place with a third conversation to be held on October 19 titled "What's in a Name?" Board members were invited to attend.

5.1 Research

Dr. Bruce Pollock presented an overview of the CAMH Research program. CAMH has received a record 8 CIHR operating grants from the March 2011 submission. In addition to the grant funding, CAMH has been selected as the only non-US site for the DSM-5 adult field trials.

In terms of redevelopment, the cyclotron was delivered in 2011 and will be in operation by 2012. As well, a new MRI devoted exclusively to research was installed in May 2011 and has been in operation for a couple of months.

Infrastructure support for researchers was discussed. Currently grant applications do not include scientist salaries. Research has been working with CAMH Foundation to raise awareness and promotion of their work.

The committee thanked Dr. Bruce Pollock on his excellent presentation regarding Research.

6.0 New Business

6.1 Receipt of Board Committees

The following Committee minutes were received:

Audit, Finance and Resources Committee (May 24, 2011)
Clinical Quality Committee (June 9, 2011)
Governance Committee (May 12 and July 21, 2011)

The following Board Committee updates were provided:

Foundation

Ms. Ana Lopes stated that Bellevent, held on October 11 was a success with attendance by Clara Hughes (spokesperson for mental health illness) and over 2,000 participants.

The Gifts of Life program, now in its 4th year, will be launched in November.

Clinical Quality Committee

Ms. Theresa Claxton reported that the Clinical Quality Committee focused on various issues including critical incident reporting. Ms. Kristin Taylor, General Counsel and Dr. Catherine Zahn spoke on the process, and indicated that all lessons learned will be use to improve the quality of care for clients.

Property Committee

Mr. Dev Chopra indicated that the committee met this month to report on ongoing projects. Phase 1B is approximately one month behind schedule. Planning for Phase 1C is beginning. Concerns regarding the appearance of Shoppers Drug Mart on the non-CAMH building were discussed and the committee will follow up with the developers.

Audit, Finance and Resources Committee

Mr. Jim Griffiths stated that CAMH is under budget as of the end of August. Several funding projects, including the transfer of Schizophrenia Beds to the community and the installation of LAMH beds, have been delayed which will have an impact on the budget. CAMH is expected to be balanced at the end of the year.

The 2012/13 Hospital Annual Planning Submission (HAPS) is due January. A draft will be presented at the November meeting.

Governance Committee

Ms. Mary Anne Chambers reported that the committee has been working on updating the by-laws in relation to in-camera sessions. The committee has also begun work on the nomination process and thanked members for completing their skill inventory survey.

Medical Advisory Committee

Dr. Benoit Mulsant indicated that he will provide an update at the November meeting.

On a motion duly made by Mr. Jim Griffiths, seconded by Mr. Gordon Bell, and unanimously carried, it was:

RESOLVED that the Board of Trustees receives the above committee minutes

6.2 Framework for Philanthropy

Ms. Mary Anne Chambers circulated a Framework for Philanthropy which was developed in conjunction with Foundation and Partnership Committee. This document along with the Foundation's Gift Solicitation and Acceptance Policy will replace the current Relationships with Donors/Sponsors/Partners (DSP Policy). Committee members suggested that the policy be reviewed within the year.

On a motion duly made by Ms. Mary Anne Chambers, seconded by Mr. Tom MacMillan, and carried with one dissenting vote (Ms. Sylvia Maracle), it was:

RESOLVED that the Board approves the Framework for Philanthropy which has been reviewed and approved by the Governance Committee at its meeting of September 15, 2011

7.1 Annual Facilities Plan

Ms. Susan Mikulicic presented the Annual Facilities Plan which listed the 2011/12 maintenance projects. These projects included capital maintenance for CAMH's three main sites (Queen Street, College Street and Russell Street) and take into consideration the Phase 1B and 1C redevelopment process.

On a motion duly made by Mr. Jim Griffiths, seconded by Mr. Gordon Bell, and unanimously carried, it was:

RESOLVED that upon the recommendation of the Audit, Finance and Resources Committee, the Board of Trustees approves the 2011/12 Annual Facilities Plan totalling \$4.65M

7.2 Investment Policy

Ms. Susan Mikulicic presented amendments to the CAMH's Investment Policy for members' review and approval. The proposed amended policy will allow CAMH to take advantage of emerging circumstances by maximizing investment returns through financial institutions.

On a motion duly made by Mr. Jim Griffiths, seconded by Mr. David Wilson, and unanimously carried, it was:

RESOLVED that upon the recommendation of the Audit, Finance and Resources Committee, the Board of Trustees approves the amendments to the Investment Policy

8.1 In-camera

On a motion duly made by Ms. Helen Burstyn, seconded by Ms. Theresa Claxton, and unanimously carried, it was:

RESOLVED that due to sensitive contractual or other legal matters the part of the meeting related to the OPSEU Agreement will be held in-camera

9.0 Termination of Meeting

There being no further business, the Board meeting was terminated. The next Board meeting is scheduled for November 10, 2011.

Dan Burns, Chair